**CACNA Inventory October 1, 2016**

**Opening and Introductions**

**Icebreaker – Introduced ourselves and stated our most rewarding service memory**

**Inventory 2015 – Action steps/What was accomplished**

**Identified Areas Needing Improvement**

* Spirit of rotation regarding service
* Maintaining continuity in service positions
* Same people serving repeatedly
* Making service more attractive
* Better training regarding service positions and helping members understand service positions
* Absence of experienced members
* Activities – planning events other than in Chattanooga
* Members of fellowship having had perception/image of Area/Area meetings

**SWOT**

* S (Strengths)

Surrender

Members double digit clean time

area service positions filled

fellowship development

H & I

* W (Weaknesses)

H & I prison meetings

Apathy in service

Alternate positions not filled – continuity in service

Mentoring/training in service

Time management in service in meetings

Finances

* O (Opportunities)

Limitless service opportunities

Tasks for people with not enough clean time to serve

Better communication

Fellowship Development growing

Tradition workshops

Make service more attractive

Growth

* T (Treats)

Anonymity in social media

Personalities & behavior

Miscommunication

H & I Dictatorship/entrenchment

Disunity: Group vs group

12 Step conflict facilities

Change

Gossip

**Planning Basics**

* Gathering information

Finances $500-700/month, prudent reserve is the average of the past 6 months monthly expense/changes monthly, meeting schedules, literature H & I, rent for subcommittees/area meeting locations, literature for institutional group, fellowship development literature, website, phone line, PO box, activities

* Listing issues

H &I: improved literature ordering, favoritism on facilities, lack of transparency/communication

Activities: group activities/coordination lacking, small committee, self-supporting, potential for more, communication good, potential for more

Fellowship Development: streamline services, PR, outreach, GSR orientation, better participation, all positions filled

Surrender: self-supporting, spirit of rotation, miscommunication/disorganized, self-will/word of mouth, disunity entrenchment

Admin: more organization, lack of audit (at least 12 years since last one), lack of alternates, connection to GSR

* Developing goals

Fix apathy

Change perception of service

Increase unity

Better communication

Share experience strength and hope

Commitment to 3rd, 9th & 12th Tradition

Create continuity, increase finances

* Prioritizing goals

1. Better communication
2. Increase unity
3. Change perception of service
4. Fix apathy
5. Increase 7th Tradition (Finances)

* Creating approaches

**Better Communication & Increase Unity**

Importance of GSR

Clear & concise

Tell the truth

Modern technology use

Better note taking

Remove personality

Principles first

Remain positive

Constant message

Be transparent and inclusive

**Change Perception of Service & Fix Apathy**

When announcing make it your experience and make it attractive – show gain

Sponsorship – make it attractive to do service and bring someone with you

Committee to participate in making people feel valued

Make sub-committees attractive – if someone new shows up will they come back & why?

Verify without judgment

Stop gossip

Principles ahead of personalities

Effective leadership – work the concepts

Cross visiting subcommittees (Activities visit H & I, Surrender visit Fellowship Development, etc.)

Informing groups of services available to them (workshops, group inventories, etc.)

* Prioritizing approaches
* Developing an action plan

90 DAYS

Announcements

Fellowship Development is available to assist groups

Request written & concise reports from subcommittee chairs

Concept/Inventory review at Area

**Sharing Session**

**Final thoughts and closing**